



Department of Business Administration

BUS 301 Organization Theory

-SYLLABUS-

Academic Year	Semester	Lectures	Classroom	Credits	ECTS
2020-2021	Fall	Tuesdays 09:10-12:00	Online	3	5

	Instructor	Teaching Assistant
Title, Name-Surname	Prof. Dr. Ali DANIŞMAN	
Office	ASBÜ Sümerbank Building, 4 th floor	
Phone	+90-312-596 47 96	
E-mail	ali.danisman@asbu.edu.tr	
Office Hours		

IMPORTANT INFORMATION – Please Read

Students must read their e-mails regularly, as important information will be communicated in this way. **Please note that** the instructor reserves the right to make changes to this syllabus at any time for any reason as deemed necessary. Students will, however, be notified in a timely manner of any syllabus changes.

INFORMATION ON THE COURSE

Prerequisites	None
Course Description	This course aims to provide information about what organization is and how different organizations can be understood, examined, and designed in terms of their various aspects. It describes the key components and features of organizations and identifies the most common approaches to organization design. Understanding organizations is essential to becoming more effective analysts, managers and leaders. In this course we will explore the basic theories and principles around which contemporary organizations are structured in complex, dynamic, uncertain, and competitive environments. The course examines the effects of both the internal and external environment on managerial choices for the structuring of organizations, as well as the implications that stem from these choices. We will explore organization theory with an emphasis on understanding organizations as systems, and on the practical applications of these theories for organization and management. In this course, the primary focus will be the organization itself rather than the individual members who comprise it.
Aim of the Course	This course aims to provide students with basic knowledge and skills on in which ways organizations can be seen and analyzed and in what ways they can be designed effectively.
Learning Outcomes	Students who complete this course successfully are expected to <ol style="list-style-type: none">1. demonstrate sound understanding and knowing how to understand organizations and organizational problems in different aspects.2. conceive how to design organizations effectively.3. be able to develop ideas on why organizations might have problems and how they can be functioning better.4. critically and analytically analyse, examine and evaluate different issues and views regarding organizations.
Required Textbook	Richard L. Daft, Jonathan Murphy, Hugh Willmott, 2020. <i>Organization Theory & Design: An International Perspective</i> , 4 th Edition. Cengage.

	Activity and Evaluation Tools	Frequency	Hour	Total Workload	Contribution to Overall Grade (%)
Course activities, student workload, and achievement evaluation	Lecture	14	3	42	-
	Attendance	-	-	-	-
	Participation in Discussion	-	-	-	10
	Assignments	5	5	25	10
	Presentation	1	20	20	10
	Examination	1	38	38	70
	Student's Total Work Load for the Semester (Hour)			125	100
ECTS (Total Workload/25 hour)			5		

Formats for the Assignments

There are no format, font and spacing restrictions.

The penalty.

Attendance

Students are expected to attend and actively participate in each class session, arrive on time, stay for the entire session, and actively contribute to class discussion. If you are unable to attend over 30 % of all classes, you may be dropped from the class.

Plagiarism

There is no tolerance for plagiarism and cheating in ASBÜ. Plagiarism is the presentation of the work of others without proper reference. This mainly includes taking and/or copying words, information or ideas from others' sources without giving credit. Plagiarism may also occur when incorrect information is given about the source of quotation, sentence structure of a source is copied with some words changes without giving credit, too many words or ideas, whether credit is given or not, are taken from a source that constitute the considerable amount of your work. Plagiarism may also appear in the form of self-plagiarism, which reflects the situation in which students submit the work that has been previously presented to be re-evaluated. The most obvious example of plagiarism is to use someone else's work without proper citation. For this reason, students should make sure that they properly cite the references they have utilized in preparing their assignment. Plagiarism is a serious academic offence, and therefore the students in such an act may be subject to assignment or course failure, and even permanent expulsion from the school.

Disability and Special Requirements

Sensitivity toward people with disabilities is in the spirit of ASBÜ. We are happy to help our students taking exams and/or assignments who need special arrangements due to temporary or long-term difficulties or conditions. If you need special arrangements for a disability about the course, exams, the classroom or course materials, please get in touch with the instructor as soon as possible.

Tentative Plan of Semester

Week	Date	Topic and Readings
1	06.10.2020	Introduction: Essentials of the Course
2	13.10.2020	What are organizations?
3	20.10.2020	Perspectives on organizations
4	27.10.2020	Strategy, organization design and effectiveness
5	03.11.2020	Fundamentals of organization structure
6	10.11.2020	The external environment
7	17.11.2020	Interorganizational relationships
8	24.11.2020	Designing organizations for the international environment
9	01.12.2020	Manufacturing and Service technologies
10	08.12.2020	Information technology and control
11	15.12.2020	Organization size, life cycle and decline
13	22.12.2020	Conflict, power and politics
14	29.12.2020	Students' presentations
15		Final Exam